CAMPUS SECURITY REPORT
2026

Reporting Period January 1, 2025 to December 31, 2025

Tennessee College of Applied Technology Northwest
340 Washington Street
Newbern, Tennessee 38059

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The following is the annual Campus Security Report for Tennessee College of Applied Technology-Northwest (TCAT Northwest for calendar year 2025. The Office of the President or Office of the Vice President of Academic Affairs prepares this report to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act*. The report can also be accessed on the TCAT's web page at https://tcatnorthwest.edu/about/safety-and-security. This report contains security policies, procedures, and guidelines. Crime statistics for calendar years 2023-2025 are included in the report as Appendix A. These statistics are based on incidents reported at five campus locations. You may request a paper copy of this report from the Student Services Office on the TCAT campus located at 340 Washington Street, Newbern, Tennessee 38059.

Statement Concerning Law Enforcement (All Campuses)

Dyersburg State Community College Police Department assumed jurisdiction over the TCAT Northwest on on June 5, 2023, on which an officer was hired for the TCAT Northwest. Officers employed by the Dyersburg State Community College Police Department are commissioned officers with full police powers on the TCAT campus and certain other areas. Security officers, unless they are off-duty police officers, are not armed and do not have arrest authority. The contact information for the Dyersburg State Community College Police Department is 1510 Lake, Dyersburg, Tennessee 38024, (731) 288-7797.

Prior to the Dyersburg State Community College Police Department assuming jurisdiction, the local law enforcement agency listed below had jurisdiction over the TCAT. The TCAT maintains a close working relationship with local law enforcement agencies and may work with such agencies as deemed necessary in the event that criminal activity occurs or is suspected. The following is a list of TCAT campuses along with the local law enforcement agency with jurisdiction over each one:

- The Newbern main campus is located in the City of Newbern and is under the jurisdiction of the Newbern Police Department, 121 E. Main Street, Newbern, TN 38059, (731)627-2571.
- The Covington Branch Campus is in the City of Covington, and is under the jurisdiction of: Covington Police Department, 211 S. Main Street, Covington, TN 38019, 901-476-5282 Tipton County Sheriff's Office, 1801 South College Street Suite 106, Covington, TN 38019, 901-475-3300.
- The Ripley Branch Campus is in the City of Ripley and is under the jurisdiction of: Ripley Police Department, 110 Washington Street, Ripley, TN 38063, (731)635-1515. Lauderdale County Sheriff's Office, 675 U.S. 51, Ripley, TN 38063, (731)635-1311.

- The Bells Instructional Service Center is in the City of Bells and is under the jurisdiction of the Bells Police Department, 12987 Highway 79, Bells, TN 38006, (731)663-3131.
- The Union City campus is in the city of Union City and is under the jurisdiction of the Union City Police Department, 221 Harrison Street, Union City, TN 38261, (731)885-1515.

How to Report Criminal Offenses [34 CFR §668.46(b)(2)] (All Campuses)

To report an emergency, always dial 911. To report a crime to the Dyersburg State Community College Police Department, call (731) 288-7797. You may also contact the local law enforcement agency at the phone numbers listed below depending on your campus location. Any suspicious activity or person seen in the parking lots or loitering around vehicles and inside buildings may also be reported to one of the Campus Security Authorities listed below.

The TCAT will, to the extent possible, complete publicly available record-keeping, including Clery reporting, without providing personally identifying information about the victim.

Local Law Enforcement Agency Contacts by Campus Location:

Newbern Main Campus	Newbern Police Department	(731)627-2571
Bells Campus	Bells Police Department	(731)663-3131
Union City Campus	Union City Police Department	(731)885-1515
Covington Campus	Covington Police Department	(901)476-5282
	Covington Sheriff's Department	(901)475-3330
Ripley Branch Campus	Ripley Police Department	(731)635-1515
	Lauderdale County Sheriff	(731)635-1311

Campus Security Authorities:

In addition to reporting crimes to the Dyersburg State Community College Police Department or local law enforcement, a crime may be reported to a college campus security authority (CSA). The CSAs for the TCAT are listed below:

Dr. Youlanda Jones, President
yjones@tcatnorthwest.edu
(731)410-7781

Dr. Jamie Frakes, Vice President
Jfrakes@tcatnorthwest.edu
(731) 410-7914

Amanda Heath, Vice
President
Amanda.heath@tcatnorhtwest.edu
(901) 538-6104

Dr. Karita Orr, Compliance Manager
Karita.orr@tcatnorthwest.edu
(731) 410-7912

Erika Smith, Director of Nursing and Allied Health
esmith@tcatnorthwest.edu
(731)410-7182

Randy Wolf, Lead Maintenance &
Custodian rwolf@tcatnorthwest.edu
(731)410-7938

Dottye Webb, Lead Student Services
Coordinator dottye.webb@tcatnorthwest.edu
(731)313-7199

Emergency Notifications and Timely Warning Notices [34 CFR §668.46(b)(2)(i)] (All Campuses)

The TCAT will issue an emergency notification in the event of an immediate threat to the health or safety of students or employees occurring on campus. Examples include a building fire, hazardous material spill affecting a large area, tornado or other severe weather event, or an active shooter on campus.

The TCAT will issue a timely warning notice to the campus community in a timely manner of specific crimes that occurred on campus. The purpose of a timely warning notice is to offer safety tips and information to aid in the prevention of similar crimes. A timely warning notice will not be issued for the circumstances that led to issuance of an emergency notification.

Process for Confirmation

The President of the institution (or designee in the President's absence) is responsible for confirming emergencies or dangerous situations after receiving input from knowledgeable sources pertaining to the situation at hand. Once confirmed, the President will issue orders to release emergency notifications and/or timely warning notices as needed. In addition to the President, the following individuals may be involved in the decision whether to issue timely warning notifications and/or emergency notifications, as well as the preparation and dissemination of the notifications.

Dr. Youlanda Jones,
President
yjones@tcatnorthwest.edu
(731) 410-7781

Dr. Jamie Frakes,
Vice President
jfrakes@tcatnorthwest.edu
(731) 410-7914

Ms. Amanda Heath,
Vice President
amanda.heath@tcatnorthwest.edu
(901) 538-6104

Dr. Karita Orr
Compliance Manager
Karita.orr@tcatnorthwest.edu
(731) 410-7912

Ms. Erika Smith,
Director Nursing and Allied Health
esmith@tcatnorthwest.edu
(731) 410-7182

Mr. Randy Wolf,
Lead Maintenance and Custodian
rwolf@tcatnorthwest.edu
(731) 410-7938

Ms. Dottye Webb,
Lead Student Services Coordinator
dottye.webb@tcatnorthwest.edu
(731) 313-7199

DSCC Police Department
(731) 288-7797

All employees have the ability to contact the President directly with information related to emergencies and dangerous situations, or information may be submitted to the CSAs identified above.

Decisions to Notify Certain Campuses

The TCAT will notify students, employees, and staff based on the assessed need. In the case of large segments of the TCAT population being affected, notifications may be made to all campuses. Notifications may be made to individual campuses when conditions causing the notice are localized; however, a continuing assessment of situations may warrant additional notifications to other segments of the community.

Content of Notifications

The President or the President's senior staff designee will determine what information will be contained in notifications; depending on the segments being affected, notifications may vary between targets.

Means of Communication

Notifications will be disseminated using methods likely to reach members of the campus community. Those include electronic communication (email, text, cell), through RAVE and VIVI messaging systems, via students' email and text messaging, TCAT Northwest's Facebook page, and/or the school's website, public address systems, or via alarms based on the timeliness of need for the message being communicated.

Timeliness

The TCAT will inform the community of a confirmed significant emergency or dangerous situation in a timely manner (as soon as pertinent information is available). The institution will take into consideration the safety of the community, will determine the content of any notifications, and will initiate the notification system. The institution may withhold a notification in situations where the professional judgment of responsible authorities indicates that issuing a notification will compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Emergency Response and Evacuation Procedures [34 CFR §668.46(b)(13)]

The TCAT maintains at least one version of an Emergency Preparedness Response Guide. The plan is easily recognizable in a red flip book located in a centralized area for faculty, staff, and student access. The Guide contains Emergency Response Plans, Emergency Notifications, Medical Emergency Plan, Active Shelter Protocol, Floor Plans, Evacuation Routes and Safe Places.

The Guide is also available on at https://tcatnorthwest.edu/about/policies-and-guidelines.

In the event of a serious incident that poses an immediate threat to members of the TCAT community, the TCAT has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. These methods of communication include RAVE and VIVI messaging systems, via students' email and text messaging. Warnings may also be posted via TCAT Northwest's Facebook page, Twitter page, and/or the school's website.

The TCAT will, taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The TCAT conducts emergency preparedness drills to test the emergency response and evacuation procedures of each facility at all campuses on an annual basis. The results of each of these drills are recorded documenting the date, time, and whether it was an announced or unannounced drill.

Preparation of Disclosure of Crime Statistics [34 CFR §668.46(b)(1) and (b)(2)(ii)] (All Campuses)

The Vice President of Academic Affairs prepares this report to comply with the Jeanne Clery Campus Safety Act. Copies of the crime statistics for the reporting period covered under this report have been included as Appendix A of this report. The statistics contained in this report are prepared in cooperation with the Dyersburg State Community College Police Department and local law enforcement agencies surrounding our main campus and alternate sites. Campus crime, arrest, and referral statistics include those reported to the campus security authorities and local law enforcement agencies when reported to the TCAT. Upon completion of the Annual Security Report, an e-mail notification is made to all enrolled students, faculty and staff that provide the website to access this report. Copies of the report may also be obtained from the TCAT Northwest Administrative office located at 340 Washington Street, Newbern, Tennessee 38059 or by calling 731-627-2511.

Copies of the Daily Crime Log are available for public inspection at TCAT Northwest Administrative offices at 340 Washington Street, Newbern, Tennessee 38059. Individuals at other locations may obtain access to the Daily Crime Log by contacting the highest-ranking administrator on the campus. The log is available during normal hours of operation of the college.

Voluntary Confidential Reporting of Crimes [34 CFR §668.46(b)(2)(iv)] (All Campuses)

The TCAT Northwest encourages anyone who is the victim or witness or has knowledge of any crime to promptly report the incident to one of the Campus Security Authorities described above. The confidentiality of persons reporting criminal activity can be requested and will be respected when possible but cannot be assured, as police reports for closed cases are generally available under the Tennessee Public Records Act. The annual crime statistics do not include personally identifiable information.

Security and Access [34 CFR §668.46(b)(3)] (All Campuses)

During business hours, the college will be open to students, parents, employees, contractors, guests and invitees. bDuring non-business hours, access to all college facilities is by key or access card, if issued. Some facilities may have individual hours, which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the person responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

The TCAT Northwest examines security issues such as landscaping, locks, alarms, lighting, and communications. Any maintenance needs are reported to the Lead Maintenance and Custodian, Mr. Randy Wolf. Any identified security concern will be evaluated by Lead Maintenance and Custodian, Mr. Randy Wolf.

Memorandum of Understanding/Mutual Aid Agreement with Local Law Enforcement [34 CFR §668.46(b)(4)(i and ii)] (All Campuses)

The Dyersburg State Community College Police Department and TCAT Northwest staff at each campus maintain a close working relationship with their local law enforcement agencies. There is not a written memorandum of understanding between the TCAT and law enforcement agencies.

Encouragement of Accurate and Prompt Crime Reporting [34 CFR §668.46(b)(4)(iii)] (All Campuses)

The campus community (students, faculty and staff), as well as others, are encouraged to report any criminal behavior or suspected criminal acts promptly to the Dyersburg State Community College Police Department, to a local law enforcement agency identified above, or to a Campus Security Authority identified above. In the event an emergency is occurring, call 911 to obtain immediate assistance from local law enforcement, and then contact a CSA. It is a core objective of the TCAT to maintain a safe environment for the entire campus population and visitors. To help achieve this goal, each person is encouraged to promptly and accurately report criminal activity.

Security Awareness Programs for Students and Employees [34 CFR §668.46(b)(5) and (6)] (All Campuses)

During orientation, staff and students are informed of the need to exercise personal safety and help maintain security at the TCAT Northwest Main Campus including but not limited to:

- General Safety and Security Considerations
- Emergency Procedures
- Sexual Misconduct Procedures
- Alcohol and Drug Prevention

Once enrolled in class, all students receive a program orientation that promotes personal security and safety. Using common sense safety practices such as walking in groups, reporting suspicious activities, keeping money, books and other personal items protected, locking car and office doors when leaving, observing speed limits and generally being alert to personal welfare will ensure personal safety on and off campus.

TCAT Northwest Main Campus provides information on how to prevent crime through a prevention of workplace violence policy, firearms and other weapons policy, bystander intervention strategies, and risk reduction strategies. These resources are available on the school's web site or through training available on the website.

Monitoring Off-campus Student Organizations [34 CFR §668.46(b)(7)] (All Campuses)

The TCAT Northwest does not have officially recognized student organizations with off-campus locations. However, the institution recognizes TBR policy on Student Organizations and is in Appendix B.

Alcohol Awareness and Illegal Drugs [34 CFR §668.46(b)(8) & (b)(9)] (All Campuses)

TCAT students and employees are prohibited from engaging in the unlawful manufacture, distribution, dispensation, possession, use of or being under the influence of illicit drugs as defined in the Controlled Substances Act, 21 U.S.C. § 812 and/or alcohol on any TCAT campus, property owned or controlled by the TCAT, or as part of any TCAT activity. The possession or consumption of alcoholic beverages on property owned or controlled by the college is prohibited, except as provided in TBR Policy 1.07.00.05, General Policy on Alcoholic Beverages. Students are subject to TBR Policy 3.02.00.01, General Policy on Student Conduct and Disciplinary Sanctions.

Violation of TCAT policies is grounds for disciplinary action, up to and including discharge of an employee and permanent dismissal of a student. Federal and state laws provide additional penalties for such unlawful activities, including fines and imprisonment, as do some local ordinances. See 21 U.S.C. § 812, T.C.A. § 39-6-401 et seq.

It is unlawful for any person under the age of twenty-one (21) to buy, possess, transport (unless in the course of his or her employment), or consume alcoholic beverages, wine or beer, such offenses being classified as Class A misdemeanors punishable by imprisonment for not more than 11 months, 29 days, or a fine of not more than $2,500, or both. (T.C.A. § 1-3-113 and T.C.A. § 57-5-301). It is further an offense to provide alcoholic beverages to any person under the age of twenty-one (21), such offense being classified a Class A misdemeanor. (T.C.A. § 39-15-404). The offense of public intoxication is a Class C misdemeanor punishable by imprisonment of not more than 30 days or a fine of not more than $50, or both. (T.C.A § 39-17-310).

Policy Statement Addressing Substance Abuse Education [34 CFR §668.46(b)(10)]

A. General

Drug and Alcohol Awareness
The TCAT is committed to raising the awareness of students and employees of the health risks associated with the use of illicit drugs and the abuse of alcohol. A synopsis of those health risks is presented below.

B. Alcohol

Alcoholism is a complex, progressive disease that interferes with health, social and economic functioning. Untreated alcoholism results in physical incapacity, permanent mental damage and/or premature death. Alcohol is involved in one-third of all suicides, one-half of all traffic accidents and one-fourth of all other accidents and is involved in over 50% of all arrests. Alcohol is the third leading cause of birth defects involving mental retardation. Use during pregnancy may cause spontaneous abortion, various birth defects or fetal alcohol syndrome. Drinking is implicated in cancer, heart disease, gastrointestinal disease and other illnesses. Alcoholism has been estimated to reduce life expectancy by twelve years. Alcohol Beverage can damage all body organs, leading to liver, heart and digestive problems, circulatory system interference, change in personality, reproductive problems and central nervous system disorder such as poor vision, loss of coordination, memory loss, loss of sensation, mental and physical disturbances and permanent brain damage. The physical and psychological changes that occur as a result of addiction to alcohol can pave the way for addiction to pharmacologically similar drugs.

C. Illicit Drugs

The use of illicit drugs results in many of the health risks that are involved with alcohol use. Illicit drug use increases the risk of mental deterioration, death from overdose, physical and mental dependence or addiction, hepatitis and skin infections from needle use, psychotic reactions, inducement to take stronger drugs, brain damage, danger of flashback phenomenon, hallucinations, unconsciousness, deep depression, distortion of time and space, permanent damage to lungs, brain, kidneys and liver, death from suffocation or choking, anemia, amnesia, AIDS and other infections. If used excessively, the use of alcohol and drugs singly or in certain combinations may cause death.

D. Counseling, Treatment and Rehabilitation Programs

The Student Services/Human Resources Office will assist students and/or employees by providing information concerning treatment resources in the surrounding area and assisting individuals in making initial contact with treatment providers. Regular employees may also use the Employee Assistance Program (EAP) by calling 1-855-437-3486 or on the web at https://Here4TN.com. Information concerning the EAP is available from Human Resources.

Policy Statement Regarding Hazing and Hazing Prevention [20 U.S.C. § 1092(f)(1)(K and L)]

The College strictly prohibits hazing, both by individuals and student organizations, and regardless of the consent of those involved.

TBR policy defines hazing consistently with state law, Tennessee Code Annotated § 49-7-123(a)(1). Hazing means any intentional or reckless act, on or off the property, of any higher education institution by an individual acting alone, or with others, which is directed against any other person(s) that endangers the mental or physical health or safety of that person(s), or which induces or coerces a person(s) to endanger such person(s) mental or physical health or safety. Hazing does not include customary athletic events or similar contests or competitions, and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization. See TBR Policy 3.02.00.01 General Policy on Student Conduct and Disciplinary Sanctions (attached as Appendix D) and TBR Policy 3.01.01.00 Student Organizations (attached as Appendix B).

Allegations of hazing should be reported to the Vice President of Student Affairs, Ms. Amanda Heath. Hazing allegations involving both students and student organizations will be investigated and resolved consistent with the disciplinary procedures in Section V of TBR Policy 3.02.00.01 General Policy on Student Conduct and Disciplinary Sanctions. The College will conduct an appropriate investigation, which may include witness interviews and review of documents and other information. The investigator will provide a written notice of the investigation, and at its conclusion, prepare a report summarizing the investigation. The President will review the report and make a written determination whether hazing has occurred and an appropriate disciplinary sanction. Students and student organizations have the ability to contest a determination consistent with TBR Policy 3.02.00.01 General Policy on Student Conduct and Disciplinary Sanctions.

Hazing prevention tools, including primary prevention strategies intended to stop hazing before hazing occurs, may be found in the Hazing Prevention Toolkit.

Sexual Misconduct [34 CFR §668.46(b)(11)] (All Campuses)

Sexual misconduct, including sexual assault, dating violence, domestic violence, and stalking, is a form of sex discrimination prohibited by Title IX. The TCAT is committed to eliminating any and all acts of sexual misconduct and discrimination on its campuses. A copy of the Sexual Misconduct Policy is contained in Appendix C to this Annual Security Report and may also be found in the TCAT Handbook at https://tcatnorthwest.edu/current-students/student-handbookcatalog.

Definitions [34 CFR §668.46(j)]

The TCAT Northwest prohibits Sexual Misconduct, which includes rape, fondling, incest, statutory rape, dating violence, domestic violence, and stalking. Those terms are defined in the Sexual Misconduct policy (Appendix C) in accordance with federal Title IX and Clery Act regulations. The crime statistics reported for each TCAT Northwest campus is listed in Appendix A and are based on the Clery Act regulations.

Crimes as defined by the Tennessee criminal code differ from the definitions in the Clery Act (and are not used for purposes of Clery Act reporting). Tennessee's criminal code includes the following definitions.

Stalking (T.C.A. § 39-17-315) is a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested, and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

- A "Course of Conduct" means a pattern of conduct composed of a series of two or more separate, noncontinuous acts evidencing a continuity of purpose, including, but not limited to, acts in which the defendant directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to a person, or interferes with a person's property.
- "Emotional distress" means significant mental suffering or distress that may, but does not necessarily, require medical or other professional treatment or counseling.
- "Harassment" means conduct directed toward a victim that includes, but is not limited to, repeated or continuing unconsented contact that would cause a reasonable person to suffer emotional distress, and that actually causes the victim to suffer emotional distress. Harassment does not include constitutionally protected activity or conduct that serves a legitimate purpose.

- "Unconsented contact" means any contact with another person that is initiated or continued without that person's consent, or in disregard of that person's expressed desire that the contact be avoided or discontinued. Unconsented contact includes, but is not limited to, any of the following: (1) following or appearing within the sight of that person; (2) approaching or confronting that person in a public place or on private property; (3) appearing at that person's workplace or residence; (4) entering onto or remaining on property owned, leased, or occupied by that person; (5) contacting that person by telephone; (6) sending to that person mail or any electronic communications, including, but not limited to, electronic mail, text messages, or any other type of electronic message sent using the Internet, web sites, or a social media platform; or (7) placing an object on, or delivering an object to, property owned, leased, or occupied by that person.
- "Victim" means an individual who is the target of a willful course of conduct involving repeated or continuing harassment.

Sexual Assault is not specifically defined in the Tennessee Code, but several sexual offenses are defined.

- **Rape** (T.C.A. § 39-13-503) is the unlawful sexual penetration of a victim by the defendant or of the defendant by a victim accompanied by any of the following circumstances: (1) Force or coercion is used to accomplish the act; (2) The sexual penetration is accomplished without the consent of the victim and the defendant knows or has reason to know at the time of the penetration that the victim did not consent; (3) The defendant knows or has reason to know that the victim is mentally defective, mentally incapacitated or physically helpless; or (4) The sexual penetration is accomplished by fraud.
- **Sexual Battery** (T.C.A. § 39-13-505) is unlawful sexual contact with a victim by the defendant or the defendant by a victim accompanied by any of the following circumstances: (1) force or coercion is used to accomplish the act; (2) the sexual contact is accomplished without the consent of the victim and the defendant knows or has reason to know at the time of the contact that the victim did not consent; (3) the defendant knows or has reason to know that the victim is mentally defective, mentally incapacitated or physically helpless; or (4) the sexual contact is accomplished by fraud.
- **Statutory Rape** (T.C.A. § 39-13-506) is the unlawful sexual penetration of a victim by the defendant or of the defendant by the victim when: (1) the victim is at least thirteen but less than fifteen years of age and the defendant is at least four years but less than ten years older than the victim; or (2) the victim is at least fifteen but less than eighteen years of age and the defendant is more than five but less than ten years older than the victim.

- **Incest** (T.C.A. § 39-15-302) is sexual penetration as defined in T.C.A. § 39-13-501, with a person, knowing the person to be, without regard to legitimacy: (1) the person's natural parent, child, grandparent, grandchild, uncle, aunt, nephew, niece, stepparent, stepchild, adoptive parent, adoptive child; or (2) the person's brother or sister of the whole or half-blood or by adoption.
- **Other sexual offenses** are included in T.C.A. § 39-13-501 through § 39-13-511.

Domestic Violence and **Dating Violence** are not defined in the Tennessee criminal code, but the **Domestic Assault** and domestic abuse victim (T.C.A. § 39-13-111) are defined as any person who falls within the following categories: (1) adults or minors who are current or former spouses; (2) adults or minors who live together or who have lived together; (3) adults or minors who are dating or who have dated or who have or had a sexual relationship, but does not include fraternization between two individuals in a business or social context; (4) adults or minors related by blood or adoption; (5) adults or minors who are related or were formerly related by marriage; or (6) adult or minor children of a person in a relationship that is described in subdivisions (1)-(5).

- For purposes of these definitions, as defined in T.C.A. § 39-13-101 a person commits **Assault** who: (1) intentionally, knowingly or recklessly causes bodily injury to another; (2) intentionally or knowingly causes another to reasonably fear imminent bodily injury; or (3) intentionally or knowingly causes physical contact with another and a reasonable person would regard the contact as extremely offensive or provocative.
- **Abuse** (T.C.A. § 36-3-601) means inflicting, or attempting to inflict, physical injury on an adult or minor by other than accidental means, placing an adult or minor in fear of physical harm, physical restraint, malicious damage to the personal property of the abused party, including inflicting, or attempting to inflict, physical injury on any animal owned, possessed, leased, kept, or held by an adult or minor, or placing an adult or minor in fear of physical harm to any animal owned, possessed, leased, kept, or held by the adult or minor.
- **Adult** means any person eighteen (18) years of age or older, or who is otherwise emancipated.

Consent is not specifically defined in the Tennessee criminal code, but with respect to most criminal offenses relating to sexual activity, sexual activity is criminal if: (1) the activity was accomplished without the consent of the victim and the defendant knows or has reason to know at the time of the activity that the victim did not consent; (2) force or coercion is used to accomplish the activity; (3) the defendant knows or has reason to know that the victim is mentally defective, mentally incapacitated, or physically helpless; or (4) the sexual activity is accomplished by fraud.

- “Coercion” (T.C.A. § § 39-13-501(1)) means a threat of kidnapping, extortion, force, or violence to be performed immediately or in the future.
- “Mentally defective” (T.C.A. § § 39-13-501(3)) means that a person suffers from a mental disease or defect which renders that person temporarily or permanently incapable of appraising the nature of the person's conduct.
- “Mentally incapacitated” (T.C.A. § 39-13-501(4)) means that a person is rendered temporarily incapable of appraising or controlling the person's conduct due to the influence of a narcotic, anesthetic or other substance administered to that person without the person's consent, or due to any other act committed upon that person without the person's consent.
- “Physically helpless” (T.C.A. § 39-13-501(5)) means that a person is unconscious, asleep or for any other reason physically or verbally unable to communicate unwillingness to do an act.
- Consent is not relevant to sexual activity with a person under the age of eighteen (18) years of age because under Tennessee law a minor is not capable of consenting to sexual activity. Tennessee law, however, provides a close-in-age exception that allows minors who are at least thirteen (13) and less than eighteen (18) to give consent to sexual acts with another person who is less than four (4) years older than the minor.

Sexual Misconduct Educational Programs And Campaigns [34 CFR §668.46(b)(11)(i)]

The TCAT Northwest engages in comprehensive online educational programming to prevent sexual misconduct. Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students, staff, and faculty that:

1. Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
2. Defines what behavior constitutes domestic violence, dating violence, sexual assault and stalking;
3. Defines what behavior and actions constitute consent to sexual activity;
4. Provides safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault and stalking against a person other than the bystander;
5. Provides information on risk reduction so that students and employees may recognize warning signs of abusive behavior and how to avoid potential attacks.

The following programs include:

1. Student – D2L, TBR appointed annual training
2. Employee – D2L, TBR appointed annual training

Procedures and Reporting Students Should Follow if a Sex Offense Occurs [34 CFR §668.46(b)(11)(ii)] (All Campuses)

1. TBR institutions take seriously all complaints of sexual discrimination, sexual harassment, and Sexual Misconduct. This section explains the various reporting, complaint, and confidential disclosure options available to enable individuals to make informed choices about where to turn should they experience sexual discrimination, sexual harassment, or Sexual Misconduct.
    a. TBR institutional policy shall explain how to report Sexual Misconduct to the Title IX Coordinator. Such a report can be made at any time, including during non-business hours, by using the telephone number or electronic mail address, or office mail address listed for the Title IX Coordinator.
    b. TBR recommends that reports and complaints of all Sexual Misconduct be made to the Title IX Coordinator so that the institution can respond appropriately. Although reports and complaints of Sexual Misconduct may be made at any time, reports should be made as soon as possible so that the institution is best able to address the allegation.
2. TBR encourages anyone who witnesses, experiences, or has information about possible Sex Misconduct to prevent or stop such actions. This may include speaking up while the behavior is taking place or immediately afterwards, reporting the behavior (in accordance with the reporting options outlined in this policy), directly intervening when it is safe and reasonable to do so, contacting law enforcement, or other means. A person who has been subjected to any type of Sexual Misconduct need not confront the other Party. The appropriate process to address the conduct is through this or other applicable policy.

Reporting Sexual Misconduct [34 CFR §668.46(b)(11)(ii)] (All Campuses)

1. Any person alleging to be a victim of Sexual Misconduct that took place within an education program or activity of a TBR institution in the United States may file a Formal Complaint under this policy.
2. A Complainant who wants a TBR institution to conduct an investigation and take action in accordance with this policy must file a Formal Complaint alleging Sexual Misconduct.

3. A Complainant must submit a written Formal Complaint in person, by mail, or via electronic mail to the Title IX Coordinator. The document must contain the Complainant's physical signature or a "digital signature." (A digital signature is information transmitted electronically that enables the Title IX Coordinator to determine that the Complainant is the person submitting the complaint, including, but not limited to, an email from a TBR institutional account or a typed version of the Complainant's name. A digital signature need not reproduce a written signature.) A Formal Complaint cannot be submitted anonymously. Only the Title IX Coordinator can submit a Formal Complaint on behalf of another person.
4. Although TBR institutions will attempt to consider the wishes of Complainants, including that no investigation be conducted, TBR institutions will also consider their obligations under both TBR policy and applicable law, including Title VII of the Civil Rights Act of 1964. Thus, when the Title IX Coordinator receives a report of Sexual Misconduct, and especially when the complaint involves an employee, the Title IX Coordinator may decide to investigate the matter pursuant to Guideline P-080 and institutional policy, even if the Complainant does not want the report investigated. If the Title IX Coordinator decides to file a Formal Complaint, the Title IX Coordinator is not a "Party" to any investigation, Determination or hearing process.
5. Complainants should provide as much of the following information as possible: what happened, where, and when; names of all people involved, including witnesses (if any); supporting documentation (if any); and contact information. TBR encourages reporting of Sexual Misconduct even if some or all information is unavailable or cannot be provided. The Title IX Coordinator will explain their role, the options for reporting an incident, potential available Interim/Supportive Measures, and the available resources for assistance.

Investigation Requirements and Procedures [34 CFR §668.46(b)(11)(ii)] (All Campuses)

1. The TBR institution will investigate all Formal Complaints, unless dismissed or resolved. During the investigation:
    a. The institution will not access, consider, disclose, or otherwise use a Party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional acting in the professional's capacity and made or maintained in connection with the treatment to the Party, unless the Party voluntarily consents in writing;
2. The investigator will conduct an investigation that is appropriate under the circumstances. The investigation will include a review of documents and physical evidence, as well as interviews with the Parties and other witnesses, unless they decline to be interviewed. The investigator may request access to premises, records, and documents deemed relevant. As the investigation progresses, the

investigator may seek clarification, including during a subsequent interview, from any person participating in the investigation regarding the incident or their statement. A Party who learns or remembers any additional information should notify the investigator immediately. The Parties will have an equal opportunity to provide evidence and to identify witnesses, including fact and expert witnesses.

3. Parties are encouraged to provide, as soon as possible, any evidence that the Party believes to be relevant and wants the investigator to consider. If at all possible, all evidence should be provided in time for the investigator to make it available for inspection and review;
    a. Although the Parties are encouraged to provide the institution with information and evidence related to the allegations, the institution is ultimately responsible for gathering evidence sufficient to reach a Determination regarding responsibility;
    b. The institution will not restrict the Parties from discussing the allegations under investigation or from gathering and presenting relevant evidence. Any restrictions on the ability of the Parties to discuss matters related to the proceeding but which are not under investigation will be explained in the Notice of Allegations;
    c. Each Party will have the opportunity to obtain and to be accompanied to a meeting or proceeding by an advisor of their choice, who may, but is not required to be, an attorney, in accordance with Section IV.H. below;
    d. When a Party is invited or expected to participate in a meeting, the institution will provide written notice of the date, time, location, participants, and purpose of the meeting, interview, or hearing, with sufficient time for the Party to prepare to participate;
4. Both Parties will have an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a Formal Complaint, including evidence that is directly related to the allegations but upon which the institution does not intend to rely in reaching a Determination regarding responsibility. The institution will include both evidence that tends to prove and disprove the allegations, whether obtained from a Party or other source, so that each Party can meaningfully respond to the evidence prior to the conclusion of the investigation;
    a. Prior to the completion of an investigation report, the institution will send to each Party the evidence subject to inspection and review. Unless a Party requests that the institution not do so, the institution will also send the evidence to each advisor who has been identified. An institution may decide to provide access to evidence through electronic means that is not available

for download. In such case, the Parties and their advisors are prohibited from, directly or indirectly, photographing or reproducing such evidence (unless the Party has access to the evidence independent of the portal, e.g., documents submitted by the Party or publicly available information); and

5. The institution will provide at least ten (10) calendar days for the Parties to respond to the evidence provided for inspection and review. The investigator will share any written response with the other Party and will consider any written response prior to completing the investigative report.

Outcome of Investigation and Determination of Appropriate Action (All Campuses)

1. At the conclusion of the investigation, the investigator will prepare written report. The report shall:
    a. identify the allegations;
    b. identify relevant policies, guidelines, and other standards;
    c. explain the procedural steps taken between receipt of the Formal Complaint and the conclusion of the investigation, including all notifications to the Parties, interviews with the Parties, interviews with other witnesses, dates of all interviews, any site visits, and the methods used to gather evidence; and
    d. fairly summarize the relevant evidence.
2. The written report shall not make findings of fact or conclusions regarding the application of facts to this policy.
3. At least ten (10) calendar days prior to a hearing, the investigator will send to each Party the investigation report in either electronic or hard copy, for review and written response. Unless a Party requests that the institution not do so, the institution will also send the investigation report to an advisor whom the Party has been identified.
4. The Parties should provide any written response as soon as possible, as the investigator may issue an amended investigation report if the investigator deems appropriate and if a Party provides comments in sufficient time for the investigator to do so. The Parties' written responses and any amended investigation report will be sent to the decision-maker.

Timeframe for Conducting the Investigation (All Campuses)

1. Formal Complaints typically will be resolved (exclusive of any appeals) within 90 calendar days of filing.
2. Appeals will be resolved within fifteen (15) calendar days of the filing of an appeal.

3. Given the many variables and factors that may arise in such cases, additional time may be needed in some cases. Any departure from these time frames will be for good cause and communicated in writing or by email to both the Complainant and the Respondent simultaneously, along with a new timeline and explanation of the reasons. Good cause to extend the deadlines includes, but is not limited to, the absence of a Party, a Party's advisor, or witness; concurrent law enforcement activity; or the need for language assistance or the accommodation of disabilities.
4. Incompletion of the process within such time frames is not cause for dismissal of a Formal Complaint.

Institutional Hearing [34 CFR §668.46(b)(11)(vi)] (All Campuses)

1. The institution will conduct a live hearing of Formal Complaints not dismissed pursuant to this policy in order to make a Determination whether this policy has been violated. The decision-maker appointed by the Title IX Coordinator has the authority to maintain order at the hearing and make all decisions necessary for the fair, orderly, and expeditious conduct of the hearing. The decision-maker shall be the final decider concerning all aspects of the hearing, including prehearing matters and at the hearing, how evidence is examined and the order of witnesses.
2. At the request of either Party, the institution will provide for the live hearing to be conducted with the Parties located in separate rooms with technology enabling the decision-maker and Parties to simultaneously see and hear the Party or the witness answering questions.
3. In cases involving more than one Respondent, any Party may request separate hearings by submitting a request at least five (5) business days before the hearing. The Title IX Coordinator will decide whether to grant the request.
4. Live hearings may be conducted with all Parties physically present in the same geographic location or, at the institution's discretion, any or all Parties, witnesses and other participants may appear at the live hearing virtually, with technology enabling participants simultaneously to see and hear each other.
5. At least ten (10) business days prior to a live hearing, the institution will provide both Parties with written notice of the following:
    a. The time, place, date of the hearing, and electronic access information, if applicable;
    b. The name of each witness the institution expects to present or be present at the hearing and those the institution may present if the need arises;
    c. The right to request a copy of the investigative file (other than portions that are protected by law or privilege), which includes all of the evidence obtained as part of the investigation that is directly related to the allegations raised in the Formal Complaint;

d. The right to request copies of all documents, copies of electronically stored information, and access to tangible evidence that the institution has in its possession, custody, or control and may use to support claims or defenses;
e. The right to have an advisor of the Party's choice, who may be, but is not required to be an attorney, and that if the Party does not have an advisor present at the hearing, the institution will provide an advisor Institutions' choice, without fee or charge, to ask the other Party and any witnesses all relevant questions and follow-up questions on behalf of that Party;
f. Any Party in need of an institution-provided advisor must inform the Title IX Coordinator at least five (5) business days before the hearing;
g. Any cross-examination of any other Party or witness must be conducted by the advisor; and
h. Additional information may be included in the notice of hearing.

6. When notice is sent by U.S. mail or courier service, the notice is effective on the date the notice is mailed or delivered to the courier service. When notice is hand delivered by the institution, notice is effective on the date that the notice is delivered to a Party. When notice is sent by email, the notice is effective on the date that the email is sent to the Parties' institution-provided email account.
7. The decision-maker may conduct a pre-hearing meeting or conference with the Parties and their advisors to discuss pre-hearing issues, including any technology to be used at the hearing and the general rules governing the hearing.
8. The decision-maker may allow a temporary delay of the process or the limited extension of time frames for good cause with written notice to the Parties of the delay or extension and the reasons for the action. Good cause may include, but is not limited to, considerations such as the absence of a Party, a Party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.
9. If a Party fails to attend a hearing, the decision-maker may proceed without that Party's participation.
10. During the hearing, the decision-maker will make evidence subject to review and inspection during the investigation phase available to give each Party equal opportunity to refer to that evidence, including for purposes of cross-examination.
11. Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the Complainant's prior sexual behavior are offered to provide that someone other than the Respondent committed the conduct alleged by the Complainant, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent.
12. Only relevant cross-examination and other questions may be asked of a Party or witness. Before a Complainant, Respondent, or witness answers a cross-examination or question from someone other than the decisionmaker, the decision-maker will first determine whether the question is relevant and explain any decision to exclude a question as not relevant.

13. The decision-maker will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding the privilege has waived the privilege.
14. The decision-maker will permit each Party's advisor to ask the other Party and any witnesses all relevant questions and follow-up questions, including those challenging credibility. Such cross-examination at the live hearing will be conducted directly, orally, and in real time by the Party's advisor and never by a Party personally. Conducting cross-examination will be the advisor's only opportunity to speak. Advisors will not engage in other presentation of arguments or evidence, including opening statements, closing arguments, or direct examinations.
15. If a Party does not have an advisor at the live hearing, the institution will provide without fee or charge to that Party an advisor. The institution will choose the advisor.
16. (" This section intentionally left blank").
17. For good cause shown, a decision-maker may permit the participation of witnesses who were not identified by the Party to the investigator, or the inclusion of evidence not provided by the Party to the investigator.
18. The institution will create an audio or audiovisual recording, or transcript, of a live hearing and make it available to the Parties for inspection and review.
19. The decision-maker may dismiss the Formal Complaint or any allegations therein, if at any time during the hearing a Complainant notifies the Title IX Coordinator in writing that the Complainant would like to withdraw a Formal Complaint or any allegations therein, the Respondent is no longer enrolled or employed by the institution, or specific circumstances prevent the institution from gathering evidence sufficient to reach a Determination as to the Formal Complaint or allegations therein.
20. If the decision maker dismisses the Formal Complaint during the grievance process, the decision-maker will promptly notify the Title IX Coordinator, who will promptly send written notice of the dismissal and reasons therefor simultaneously to the Parties.

Appeal of Hearing Decision (All Campuses)

1. Parties are permitted to appeal to the institution's President (or other person appointed by the Title IX Coordinator) from a Determination regarding responsibility (or no responsibility) and from a dismissal of a Formal Complaint or of any allegations in a Formal Complaint on the basis of:
    a. procedural irregularity that affected the outcome of the matter;
    b. new evidence that was not reasonably available at the time the Determination or dismissal was made, but only if that new evidence could affect the outcome of the matter;
    c. The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant or Respondent that affected the outcome.

2. A Party wishing to appeal a Determination regarding responsibility or the dismissal of a Formal Complaint or any allegations therein must file a written appeal with the Title IX Coordinator within seven (7) business days of the date of the Determination or the dismissal. The written appeal must identify the reasons for the appeal.
3. As to all appeals, the Title IX Coordinator will:
    a. Notify the other Party in writing when an appeal is filed;
    b. Implement appeal procedures equally for both Parties;
    c. Ensure that the decision-maker(s) for the appeal is not the same person as the investigator, the decision-maker, or Title IX Coordinator;
    d. Provide each Party five (5) business days to provide a written statement in support of, or challenging, the Determination.
4. The decider of the appeal will issue a written decision describing the result of the appeal and the rationale for the result and will provide the written decision simultaneously to the Parties.

Effect of Finding of A Violation of This Policy [34 CFR §668.46(b)(11)(vii)] (All Campuses)

The investigation will proceed with a presumption that the Respondent is not responsible for the alleged conduct unless and until a Determination of responsibility for a violation of this policy is made at the conclusion of the decision-making process. It is the institution's responsibility to establish Sexual Misconduct by a preponderance of the evidence. The burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rests with the institution. The parties do not carry the burden of proof.

The institution shall provide simultaneous written notification to the Parties of (1) any initial, interim, or final decision by an official authorized to resolve disciplinary matters, (2) any available appeal procedures for that decision, (3) any change to that decision, and (4) when that decision becomes final. The Parties will receive timely and equal access to information.

Interim Measures [34 CFR §668.46(b)(11)(v)] (All Campuses)

1. After receiving a report of potential Sexual Misconduct, whether or not the report is a Formal Complaint, the Title IX Coordinator will contact the Complainant to discuss the availability of Interim/Supportive Measures, inform the Complainant of their availability, and consider the Complainant's wishes with respect to potential Interim/Supportive Measures. The Title IX Coordinator will also explain the process for filing a Formal Complaint.
2. The Title IX Coordinator, in conjunction with the appropriate department, may implement interim, supportive, or protective measures while assessing, investigating, and resolving the report. These Interim/Supportive Measures are non-disciplinary, non-punitive,

individualized services and are offered without fee or charge to the Complainant or Respondent before or after the filing of a Formal Complaint or where no Formal Complaint has been filed.

3. They are designed to restore or preserve equal access to the institution's programs or activities without unreasonably burdening the other Party and may include measures designed to protect the safety of all Parties or the institution's educational environment or deter Sexual Misconduct.
4. These measures may include, but are not limited to: mutual no-contact directives; access to counseling services and assistance in setting up an initial appointment; changing schedules, assignments, or job/study locations to lessen or minimize contact; extensions of deadlines and course-related adjustments; limiting or barring an individual's or organization's access to certain institutional facilities or activities; providing an escort to ensure safe movement on campus; providing academic support services, such as tutoring; arranging for a Party to re-take a course or withdraw from a class without penalty; administrative leave; leave of absence; institution-imposed leave or physical separation from individuals or locations.
5. The institution will attempt to maintain the confidentiality of such Interim/Supportive Measures, to the extent that it can do so without impairing its ability to effectuate the Interim/Supportive Measures or to investigate and adjudicate the complaint.

Existing On and Off-campus Counseling Services for Victims of Sexual Misconduct [34 CFR §668.46(b)(11)(iv)] (All Campuses)

A. Regardless of whether a victim elects to pursue a criminal complaint or whether the offense occurred on or off campus, the College will assist victims of sexual misconduct and will provide each victim with a written explanation of her/his rights as a member of the College.

B. Additionally, in the Tennessee court system, a victim of domestic violence, dating violence, sexual assault and stalking has the following rights: the right to confer with the prosecution, right to be free from intimidation, harassment and abuse throughout the criminal justice system, the right to be present at all proceedings where the defendant has the right to be present, the right to be heard, when relevant, at all critical stages of the criminal justice process as defined by the General Assembly, the right to be informed of all proceedings, and of the release, transfer or escape of the accused or convicted person, the right to a speedy trial or disposition and a prompt and final conclusion of the case after the conviction or sentence, the right to restitution from the offender and the right to be informed of each of the rights established for victims. Information related to these rights may be found at Tennessee Crime Victims' Bill of Rights.

C. Protection from abuse orders may be available through Order of Protection--Tennessee Courts

D. The College does not publish the name of crime victims nor maintain identifiable information regarding victims in the Daily Crime Log or in the release of timely warnings.

Resources for Victims of Sexual Misconduct

The resources listed below are not exhaustive or limited to victims who wish to make an official report or participate in an institutional hearing, police investigation or criminal prosecution. However, in cases where a victim wishes to maintain complete confidentiality, the victim should review carefully the section "Reporting Confidentially" below related to the limits on the College's ability to maintain confidentiality. Victims can seek information on treatment for injuries, preventative treatment for sexually transmitted diseases, and where and how to get a rape kit or find a Sexual Assault Nurse Examiner (SANE) from the resources listed in this section.

On campus resources

Amanda Heath
Vice President of Student Affairs
340 Washington Street
Newbern, Tennessee 38059
(901) 538-6104
amanda.heath@tcatnorthwest.edu

Dr. Karita Orr
Compliance Manager
340 Washington Street
Newbern, Tennessee 38059
(731) 410-7912

Online Resources

https://tncoalition.org/get-help/help-in-your-area/ National Domestic Violence Hotline for victims of sexual or domestic violence, including support for women, LGBTQ, and minority individuals.
Rape, Abuse and Incest National Network
USDOJ Information for Victims of Sexual Assault
U.S. Department of Education Office for Civil Rights

Futures Without Violence

Phone Number Resources:

Free National Resources
National Domestic Violence Hotline ---------- 1-800-799-SAFE (7233)
National Sexual Assault Hotline ---------- 1-800-656-HOPE (4673)
National Center for Victims of Crime ---------- 1-800-FYI-CALL (1-800-394-2255)
National Teen Dating Abuse ---------- 1-866-331-9474

Local Resources

Family Justice Centers (tn.gov):

- Safe Hope Center (Jackson)
  - https://jacksontn.gov/government/departments/police/divisions/special_operations/cri minal_investigations/special_investigations
- 1Safe Place Family Justice Center (Brownsville/Haywood County)
  - https://www.facebook.com/1SafePlaceTN
- Family Safety Center Of Memphis and Shelby County
  - http://www.familysafetycenter.org/

Reporting Confidentially

If a victim chooses to report an incident of sexual misconduct in a confidential manner, the victim can report the incident to the following agency who employs licensed counselors and is required by Tennessee state law to maintain confidentiality of a victim: WO/MEN's Resource and Rape Assistance Program (WRAP), 1-800-273-8712.

Sexual Assault Center, Counseling & Education
101 French Landing Dr., Nashville, TN 37228; (615) 259-9055
24-hour hotline 1-866-811-7473.
Sexual Assault Center
1725-I Wilma Rudolph Blvd., Clarksville, TN 37040; (931) 241-4143

Counselors and health care providers not affiliated with the institution will generally maintain confidentiality and not share information with the institution unless the Complainant requests the disclosure and signs a consent or waiver form. However, these resources may have reporting obligations under state or federal law. For example, healthcare providers and certain other individuals are required to notify law enforcement when a person seeks treatment for injuries related to a violent crime, including injuries resulting from Sexual Misconduct or abuse of a minor.

Additional information about confidential reporting of sexual assault, sexual harassment, dating violence, domestic violence, and stalking can be found in the Sexual Misconduct Policy attached

as Appendix F and available at 6.01.00.00 Sex Discrimination, Sexual Harassment or Sexual Misconduct v.1.

Role of Title IX Coordinator

A. The College's Title IX Coordinator is responsible for overseeing all Title IX incidents reported to the institution and for implementation of this policy, including but not limited to, identifying and addressing any systemic gender-based harassment, discrimination, and sexual misconduct. The Title IX Coordinator's responsibilities include, but are not limited to, the following:

1. Investigation or oversight of investigations of allegations related to Title IX;

2. Coordination and oversight of educational programs including mandatory training for new students and employees and awareness campaigns for current students and employees;

3. Coordination with local law enforcement on matters related to allegations related to sexual misconduct;

4. Coordination and oversight of training for anyone involved in responding to, investigating, or adjudicating sexual misconduct;

5. Coordination and oversight of training for employees related to their responsibility when they are aware of sexual misconduct;

6. Coordination and oversight of annual training for investigators, decision makers, hearing officers and hearing committee members on the issues related to sexual misconduct and on how to conduct an investigation and hearing process that protects the safety of Complainants and promotes accountability; and

7. Attending appropriate training annually on topics related to responding to or investigating allegations of sexual misconduct.

B. The Title IX Coordinator may designate deputies and investigators ("designees") to assist in carrying out any of the responsibilities related to implementing this policy.

C. The Title IX Coordinator shall report at the beginning of each new school year, or any time there is a change in the assignment, to the System Office the name of and contact information for the College's Title IX Coordinator.

Title IX Coordinator
Dr. Karita Orr
340 Washington Street

Newbern, Tennessee 38059
karita.orr@tcatnorthwest.edu
(731) 410-7912

Bystander Intervention and Risk Reduction

Helping prevent sexual harassment is everyone's responsibility. Bystander intervention is one means of prevention and reducing risks. Bystander intervention essentially means interrupting problematic behavior. Bystanders can help prevent sexual harassment in a safe way by being involved before, during, or after a situation where an individual may make inappropriate jokes or comments, may make threats, or may behave in a way that is harmful to another person. Individuals are encouraged to review bystander tips and strategies published by national resources.

Prevention Links | National Sexual Violence Resource Center (NSVRC)

https://www.rainn.org/articles/practicing-active-bystander-intervention

https://www.wraptn.org/

- National Center for Victims of Crime 202-467-8700
- National Sexual Violence Resource Center 877-739-3895
- National Teen Dating Abuse Helpline 866-331-9474 or 866-331-8456 (TTY)

Sex Offender Registration [34 CFR §668.46(b)(12)] (All Campuses)

In accordance to the *Campus Sex Crimes Prevention Act of 2000*, which amends the *Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act*, the *Jeanne Clery Act* and the *Family Educational Rights and Privacy Act of 1974*, the TCAT is providing a link to the Tennessee State Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice of each institution of higher education in that state at which the person is employed, carries a vocation, or is a student. Members of the campus community may obtain the most recent information received from the Tennessee Bureau of Investigation (TBI) concerning sex offenders employed, enrolled, or volunteering at this institution from the State of Tennessee's website listing of sex offenders located at Tennessee Sex Offender Registry.

Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor.

Emergency Response and Evacuation Procedures [34 CFR §668.46(b)(13)] (All Campuses)

In the event of an emergency, TCAT Northwest employees will activate the emergency response and evacuation procedures detailed in the institution's Safety, Security, and Health Plan (Policies and Guidelines | TCAT Northwest).

Missing Student Notification Procedures [34 CFR §668.46(b)(13)] (All Campuses)

The Tennessee College of Applied Technology Northwest does not provide on-campus student housing and therefore does not publish missing student notification practices. Local law enforcement agencies will be responsible for reporting and investigating any presumed missing person from campus.

APPENDIX A – Campus Crime Statistics

YEAR: 2025	Location: TCAT Northwest Covington Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[1]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

[1] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Stalking	0	0	0
Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2024	Location: TCAT Northwest Covington campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[2]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[2] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2023	Location: TCAT Northwest Covington campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[3]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[3] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2025	Location: TCAT Northwest Ripley Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[4]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[4] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2025	Location: TCAT Northwest Ripley Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[5]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[5] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2024	Location: TCAT Northwest Ripley Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[6]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[6] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2023	Location: TCAT Northwest Ripley Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[7]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[7] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2025	Location: TCAT Northwest Newbern Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[8]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[8] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2025	Location: TCAT Northwest Newbern Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[9]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[9] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2024	Location: TCAT Northwest Newbern Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[10]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[10] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2023	Location: TCAT Northwest Newbern Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[11]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[11] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2025	Location: TCAT Northwest Bells campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[12]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[12] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2024	Location: TCAT Northwest Bells Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[13]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[13] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2023	Location: TCAT Northwest Bells Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[14]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[14] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2025	Location: TCAT Northwest Union City Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[15]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[15] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2025	Location: TCAT Northwest Union City Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[16]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[16] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2024	Location: TCAT Northwest Union City Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[17]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[17] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2023	Location: TCAT Northwest Union City Campus		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[18]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[18] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2025	Location: TCAT Northwest Lake County Service Center		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[19]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[19] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

YEAR: 2024	Location: TCAT Northwest Lake County Service Center		
OFFENSE	**ON-CAMPUS PROPERTY**	**NON-CAMPUS PROPERTY[20]**	**PUBLIC PROPERTY**
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

[20] In determining whether a location qualifies as "noncampus property" on the basis that is both controlled by the college and frequently used by students, the College considers property to be "controlled" by the College if it is owned by the College, leased by the College, or rented by the College for a term of longer than 31 days. The College considers property that it controls to be "frequently used" if it is used on three or more distinct occasions each year. (*I.e.*, three or more separate and distinct uses, not a single use of three days/nights or two uses that total three days/nights.)

Arrests: **Weapons, carrying, possessing, etc.**	0	0	0
Disciplinary Referrals: **Weapons, carrying, possessing, etc.**	0	0	0
Arrests: **Drug Abuse Violations**	0	0	0
Disciplinary Referrals: **Drug Abuse Violations**	0	0	0
Arrests: **Liquor Law Violations**	0	0	0
Disciplinary Referrals: **Liquor Law Violations**	0	0	0
Hazing Incidents	0	0	0

TCAT Northwest Lake County Instructional Service Center was established in 2024. There is no data preceding 2024.

APPENDIX B: Student Organizations

TCAT Northwest complies with TBR policies regarding Student Organizations (3.01.01.00)

Purpose

The following policy of the Tennessee Board of Regents, applicable to all institutions governed by the Board, provides minimum standards for the registration and conduct of student organizations at the institutions.

POLICY / GUIDELINE

I. Scope

A. Each institution is authorized to establish additional policies and procedures affecting student organizations which are consistent with the provisions of this policy.

II. Types of Student Organizations

A. Student organizations may be either organizations sponsored by the institution, such as student government associations, associated student body organizations, and professional and honor societies, or organizations officially registered by the institution.

B. Organizations which may be registered to operate on campuses include the following:

1. Honors and leadership organizations and recognition societies;
2. Departmental organizations and professional fraternities and sororities; and
3. Special interest groups (political, religious, athletic, etc.).

C. Registration of a student organization by an institution shall neither constitute nor be construed as approval or endorsement by the institution of the purposes or objectives of the organization.

III. General Policies on Student Organizations

A. No student organization may carry on any activity on the campus of an institution unless the organization has been officially registered by the institution.

B. No institution shall be responsible for injuries or damages to persons or property resulting from the activities of student organizations, or for any debts or liabilities incurred by such organizations.

C. No student organization shall deny membership to any person on the basis of age, race, sex, religion, handicap or national origin, provided that social fraternities and sororities may have sex restricted membership, subject to the following exceptions:

1. No TBR institution that grants recognition to any student organization shall discriminate against or deny recognition to a student organization, or deny to a student organization access to programs, funding, or facilities otherwise available to another student organization, on the basis of:

a. The religious content of the organization's speech including, but not limited to, worship; or

b. The organization's exercise of its rights pursuant to subsection 2.

2. A religious student organization may determine that the organization's religious mission requires that only persons professing the faith of the group and comporting themselves in conformity with it qualify to serve as members or leaders.

D. No student organization or individual shall engage in or condone any form of hazing.

1. Hazing means any intentional or reckless act, on or off the property, of any higher education institution by an individual acting alone, or with others, which is directed against any other person(s) that endangers the mental or physical health or safety of that person(s), or which induces or coerces a person(s) to endanger such person(s) mental or physical health or safety. Hazing does not include customary athletic events or similar contests or competitions and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization.

2. Allegations, information, or concerns of hazing should be reported to the chief student affairs administrator, unless a College policy identifies a different individual.

3. Reports of hazing will be investigated and resolved in accordance with 3.02.00.01, General Policy on Student Conduct & Disciplinary Sanctions.

4. Prevention and awareness programs are identified on Exhibit 1.

E. Student organizations shall be vicariously responsible and liable for the conduct and actions of each member of the organization while acting in the capacity of a member or while attending or participating in any activity of the organization.

F. No person, group or organization may use the name of the institution in any manner, provided that registered student organizations may use the name of the institution following the name of the organization.

G. No person, group or organization may use the seal or any symbol of the institution without the prior written approval of the president of the institution, or designee.

IV. Criteria for Registration of Organizations

A. Any proposed student organization shall be open to all students of the institution who otherwise meet membership requirements.

B. Membership in the organization shall be limited to currently enrolled students; provided that organizations may include faculty and staff of the institution, and/or spouses of students, faculty and staff, and provided further that professional organizations may include members of the professional and business communities as members.

C. A proposed organization must represent the interests of the members, and the control of the organization must be within the local campus group.

D. The organization must not have a knowing affiliation with an organization possessing illegal aims and goals, with a specific purpose to further those illegal aims and goals.

E. The proposed organization must agree to comply with all policies, regulations and procedures established by the Board and the institution, and with all federal and state laws and regulations.

F. The proposed organization must not:

1. Have illegal aims and goals;

2. Propose activities which would violate regulations of the Board or the institution, or federal or state laws and regulations, or materially and substantially disrupt the work and discipline of the institution; or

3. Advocate incitement of imminent lawless action which is likely to produce such action.

G. The proposed organization must have the minimum number of charter members designated by the institution, and there must be a demonstration of continuous interest in the purposes of the organization sufficient to afford registration on a long-term basis.

1. In the event there is not sufficient interest to warrant long-term registration, an institution may grant temporary registration to an organization for a limited period of time.

H. New organizations may be denied registration where the purposes are within the scope of a currently registered organization.

I. No organization may use the same name, or a name which is misleading and similar to the name, of a currently registered organization.

J. The organization must provide for the distribution of all funds and assets in the event of dissolution.

V. Procedure for Registration of Organizations

A. In order to become officially registered as a student organization, a group must meet the criteria set forth in section IV., and must provide to the institution a minimum of the following:

1. An application or request to form the organization on the form designated by the institution.

2. The proposed constitution and bylaws of the organization, which must clearly contain the following:

a. The name, purpose, proposed activities, and rules of membership of the organization, the officers, their terms and methods of selection, the proposed nature and frequency of meetings and activities, and, the financial plans of the organization, including any proposed fees, dues and assessments.

b. The names and signatures of the charter members of the organization.

c. The names of the faculty adviser and/or the administrative officers of the institution who will sponsor the organization.

d. A statement of assurance of compliance by the organization that it will comply with all rules and regulations, policies and procedures of the Board and the institution and with all federal and state laws and regulations.

3. The designated number of copies of the foregoing documents and information must be submitted to the office of the designated body or bodies of the institution authorized to review and make recommendations concerning proposed organizations.

4. Recommendations regarding registration of a proposed organization must be forwarded by the designated body or bodies of the institution to the president of the institution, or authorized designee; and registration by the president or designee is necessary before the organization can be officially registered.

5. Any official or body responsible for reviewing or registering proposed organizations may require the sponsors to clarify any materials or information provided in the registration process, to resubmit the application or request with non-conforming materials or provisions deleted, or to appear at a hearing for the purpose of obtaining additional information and testimony concerning the purposes, aims or proposed activities of the organization.

VI. Nature and Conditions of Registration

A. Registration of a student organization for other than a temporary period will be on an annual basis only, effective until the beginning of the next fall term of the institution, and shall be subject to annual renewal by the institution for each ensuing year.

B. Annual renewal of registration of an organization shall be dependent upon the organization's demonstration of compliance with the following:

1. It must adhere to the purposes, aims and activities as stated in the approved constitution and bylaws;

2. It must continue to meet all of the requirements for initial registration;

3. It must have remained in compliance with all rules and regulations of the institution and all federal and state laws;

4. It must submit all changes in the constitution and bylaws to the institution for approval;

5. It must maintain a current list of officers, faculty advisers and sponsors on file with the institution; and

6. It must have submitted all required financial and other reports to the institution.

VII. Reports

A. Each institution may require any or all organizations to submit an annual report concerning its programs and activities during the preceding year. If required, this report shall be reviewed by the designated bodies or officials of the institution, and shall be a requirement for renewal of registration.

VIII. Probation, Suspension, and Withdrawal of Registration

A. An organization may be placed on probation, be suspended, or registration may be withdrawn by the designated authority of the institution for any of the following reasons:

1. The organization fails to maintain compliance with the initial requirements for registration;

2. The organization ceases to operate as an active organization;

3. The organization request withdrawal of registration;

4. The organization operates or engages in any activity in violation of rules and regulations of the institution, or federal or state laws; or

5. The organization fails to submit any required reports.

B. An organization which is placed on probation may continue to hold meetings but may not sponsor any activity or program.

C. An organization which is placed under suspension may not engage in or sponsor any activity or program, and may not hold meetings.

D. Where registration of an organization is withdrawn, it shall cease to exist as an organization.

E. In the event an organization is placed on probation or suspended, or registration is withdrawn on the basis of section VIII.A.4., the organization shall be afforded the opportunity for a hearing before the appropriate institutional representative or committee.

IX. Officers of Student Organizations

A. No student who is under academic or social suspension from the institution shall be eligible to become, or maintain the status of, an officer of an organization.

X. Fiscal Management

A. Institutional management of finances for student organizations is governed by Financial Management of Student Organizations, TBR Policy 4.01.08.00.

XI. Programs and Activities

A. The use of any campus property or buildings by an organization shall be subject to the rules and regulations of the Board and the institution concerning use of property and facilities.

B. All organizations registered pursuant to this policy shall be "affiliated organizations" for the purposes of any Board, or institutional policies concerning use of campus property and facilities. (Reference Policy No. 1.03.02.50)

C. Except for routine meetings of the organization, no on-campus program or activity shall be engaged in unless approved by the designated bodies and/or officials of the institution, and each institution may require prior approval for off-campus programs and activities.

D. Prior to approval, the institution may require a specified number of officials or security officers for any event, activity or program.

E. Any fund-raising activity on campus shall be for the benefit of the organization as a whole or a charity, and no funds shall be distributed to the officers or members of an organization for personal profit or gain.

F. No guest speakers shall be invited to the campus except pursuant to policies of the Board and the institution concerning guest or off-campus speakers. (Reference Policy No. 1.03.02.50)

APPENDIX C: Sexual Misconduct Policy

Sexual Misconduct Policy and Title IX Information

Institutional notice and reporting information

TCAT Northwest complies with TBR Policy No. 6.03.00.00 regarding Sexual Misconduct. View TBR Policy No. 6.03.00.00. 6.01.00.00 Sex Discrimination, Sexual Harassment or Sexual Misconduct v.1

All other forms of sex discrimination, including sexual harassment, are also strictly prohibited. Allegations that are not within the scope of this policy are subject to the procedures described in TBR Policies 6.01.00.00 and 6.02.00.00 and TBR Guideline P-080. Access the referenced TBR policies and guidelines.

I. Prohibition of Sexual Misconduct and General Information

A. Sexual Misconduct is a form of sex discrimination prohibited by Title IX. TCAT Northwest is committed to eliminating any and all acts of Sexual Misconduct. As set forth in this policy, Sexual Misconduct includes Title IX Sexual Harassment, Dating Violence, Domestic Violence, Stalking, and Sexual Assault. TCAT Northwest strictly prohibits these offenses. For purposes of institutional policies, a reference to the institution includes the TBR System Office for any complaints, investigations, adjudications, and other proceedings that involve the TBR System Office.

1. Because Sexual Misconduct is a subset of the broader category of sexual harassment, not all sexual harassment allegations will be handled according to this policy. Allegations of sexual harassment that do not fall within the more limited definition of Sexual Misconduct or otherwise do not meet the criteria for filing a Formal Complaint will be handled in accordance with TBR Guideline P-080 and institutional policy.

B. With respect to allegations of Sexual Misconduct against faculty and staff in which a student is not the Complainant, additional laws and policies apply, most notably Title VII and anti-discrimination policies. In such situations and absent unusual circumstances, the Complainant may file a Formal Complaint pursuant to this policy or proceed pursuant to TBR Guideline P-080 and the appropriate institutional policy.

C. With respect to allegations of Sexual Misconduct in which a student is either a Complainant or Respondent and meets the criteria for filing a Formal Complaint, absent unusual circumstances, pursuing a Formal Complaint pursuant to this policy will be the appropriate method of addressing the allegations.

D. Upon receiving and assessing a report of Sexual Misconduct and/or sexual harassment, the Title IX Coordinator will decide whether the criteria for proceeding under this policy are met and whether another policy may apply. If there is a possibility of proceeding pursuant to TBR Guideline P-080 and another institutional policy, the Title IX Coordinator will explain the options.

E. In addition to conduct by students, faculty, and staff, this policy applies to conduct by third parties. An example of a third party is a vendor with whom the institution contracts to provide services.

F. This policy applies to all students and employees, regardless of sexual orientation or gender identity.

Title IX Coordinator

Complaints of sexual misconduct, sexual harassment, or sex discrimination should be made to:

Dr. Karita Orr
Compliance Manager & Title IX Coordinator
TCAT Northwest
340 Washington Street
Newbern, Tennessee 38059

APPENDIX D: General Policy on Student Conduct & Disciplinary Sanctions

The Tennessee Board of Regents authorizes the institutions under its jurisdiction to take such action consistent with this policy as may be necessary to maintain campus conditions and preserve the integrity of the institution and its educational environment. Institutional policies on this subject shall be subject to prior review and approval by the TBR Offices of General Counsel and Academic Affairs.

Definitions

- For the purpose of this policy, a "student" shall mean any person:
- who is admitted, enrolled, and/or registered for study (including for non-credit classes) at a Board of Regents institution for any academic period. This shall include any period of time following admission and/or registration, but preceding the start of classes for any academic period; following the end of an academic period through the last day for registration for the succeeding academic period; and during any period while the student is under suspension from the institution;
- who engaged in academic misconduct as part of the application process; and/or
- who previously attended a TBR institution and who was found to have violated the institution's student conduct and disciplinary standards policy during the time of enrollment.
- "Student" shall also include any person subject to a period of suspension or removal from campus resulting from a finding of a violation of this policy.
- Unless explicitly provided otherwise in these rules, the term "student" shall also refer to a student organization.
- Definitions of "Disciplinary Offenses" and "Disciplinary Sanctions" are included in their respective sections, II. and V.

Please access the following link to review TBR policy 3.02.00.01, General Policy on Student Conduct & Disciplinary Sanctions: Document Title : Reference # Version