



TENNESSEE COLLEGE OF APPLIED TECHNOLOGY NEWBERN

340 Washington Street, Newbern, TN 38059 (731) 627-2511 FAX (731) 627-2310

POSITION ANNOUNCEMENT

HEATING, VENTILATION, AIR CONDITIONING & REFRIGERATION INSTRUCTOR

The Tennessee College of Applied Technology-Newbern is accepting applications for the position of full-time HVAC/R Instructor at our Newbern Campus.

MINIMUM QUALIFICATIONS:

- Minimum of Associates Degree, technical diploma, or equivalent higher education training with credentials in related field.
- Minimum three (3) years of experience in the HVAC/R field.
- Must possess a high degree of knowledge of industrial expertise in all phases of industrial, residential, and commercial HVAC/R systems to include installation and service.
- Must possess a current EPA 608 Universal Certification. NATE Certification a plus.
- Must possess the organizational and communications skills necessary to be an effective teacher and to interact with high school and adult students.
- Must show evidence of good character, mature attitude, and stable personality.
- Must possess computer skills.
- Prior teaching or evidence of ability to teach students a plus.

GENERAL DUTIES:

- Provide individualized classroom and lab instruction to high school and adult students to prepare them to become HVAC/R Technicians.
- Monitor, grade, and evaluate individual students' progress.
- Maintain appropriate records and submit timely reports.
- Assist in recruitment and placement of students.
- Maintain good public relations with business and industry and maintain an active advisory committee.
- Remain current in HVAC/R profession.

SALARY:

This is a full-time position with benefits. Anticipated start date is January 3, 2017. Salary is based on education, experience, and in accordance with salary guidelines of the institution.

APPLICATION SUBMISSION:

Applications are available online at <https://tcatnewbern.edu/about/jobs-and-employment>. Submit application and resume in one of the following methods:

Mail:

Tennessee College of Applied Technology-Newbern
Attn: Teresa Yates
340 Washington Street
Newbern, TN 38059

Email:

dwalton@tcatnewbern.edu

APPLICATION REVIEW:

Review of applications/resume submittals will begin immediately and will continue until the position is filled.