



TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

NORTHWEST

S# _____

Administrative Office Technology - COVINGTON

Cost estimates based on:
2023-2024 Academic Year

1296 Hours

All books and materials listed are required unless otherwise noted.

Term 1: 432 Hours

| Item | ISBN# | Estimated Cost |
|---|---------------|----------------|
| Cengage Unlimited 12 month subscription | 9780357700013 | \$ 250.00 |
| Centon USB 2 16GB | USB | \$ 15.00 |
| MOS Word Exam | Certiport | \$ 150.00 |
| 1 T-Shirts | T-Shirt | \$ 20.00 |

Books & Supplies \$ 435.00

Tuition \$ 1,290.00

Tech Access Fee \$ 73.00

Student Activity Fee \$ 10.00

Term 1 Estimate: \$ 1,808.00

*Tax and/or Shipping/Delivery Rates may apply.

Term 2: 432 Hours

| Item | ISBN# | Estimated Cost |
|---------------------|-----------|----------------|
| MOS Excel Exam | Certiport | \$ 150.00 |
| MOS PowerPoint Exam | Certiport | \$ 150.00 |

Books & Supplies \$ 300.00

Tuition \$ 1,290.00

Tech Access Fee \$ 73.00

Student Activity Fee \$ 10.00

Term 2 Estimate: \$ 1,673.00

*Tax and/or Shipping/Delivery Rates may apply

Term 3: 432 Hours

| Item | ISBN# | Estimated Cost |
|----------------------|-------|----------------|
| No books or supplies | | \$ - |

Books & Supplies \$ -

Tuition \$ 1,290.00

Tech Access Fee \$ 73.00

Student Activity Fee \$ 10.00

Term 3 Estimate: \$ 1,373.00

*Tax and/or Shipping/Delivery Rates may apply

Estimated Administrative Office Technology

Books & Supplies \$ 735.00

Tuition \$ 3,870.00

Tech Access Fee \$ 219.00

Student Activity Fee \$ 30.00

Total Estimate: \$ 4,854.00

*Tax and/or Shipping/Delivery Rates may apply

The college reserves the right for prices to vary as this is an estimate.

Supplies are taxable. Books are not taxable.

The Tennessee College of Applied Technology does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age, status as a protected veteran or any other class protected by Federal or State laws and regulations and by Tennessee Board of Regents policies with respect to employment, programs, and activities.

Student's Name (Printed) _____ Student's Signature _____ Date _____