



| Student | Name: |  |
|---------|-------|--|
|         | s#:   |  |
|         |       |  |

Student Signature:

Date: Administrative Ofiice Technology - COVINGTON All books and materials listed are required unless otherwise noted Term 1: 432 Hours ISBN# Estimated Cost Item Cengage Unlimited 12 month subscription 9780357700013 \$ 250.00 Centon USB 2 16GB USB \$ 6.00 MOS Word Exam Certiport 150.00 1 T-Shirts 20.00 T-Shirt \$ Books & Supplies \$ 426.00 1,357.00 Tuition \$ Tech Access Fee \$ 73.00 Student Activity Fee \$ 10.00 Term 1 Estimate: \$ 1,866.00

\*Tax and/or Shipping/Delivery Rates may apply

|                     |                      |    | ran and, or burpping, belivery naced may appry. |
|---------------------|----------------------|----|---|
| Term 2: 432 Hours   |                      |    |   |
| Item                | ISBN#                |    | Estimated Cost                                  |
| MOS Excel Exam      | Certiport            | \$ | 150.00  |
| MOS PowerPoint Exam | Certiport            | \$ | 150.00  |
|                     | Books & Supplies     | \$ | 300.00  |
|                     | Tuition              | \$ | 1,357.00  |
|                     | Tech Access Fee      | \$ | 73.00   |
|                     | Student Activity Fee | \$ | 10.00   |
|                     | Term 2 Estimate:     | Ś  | 1.740.00  |

\*Tax and/or Shipping/Delivery Rates may apply

| Term 3: 432 Hours    |                      |                |          |
|----------------------|----------------------|----------------|----------|
| Item                 | ISBN#                | Estimated Cost |          |
| No books or supplies |                      | \$             | -        |
|                      | Books & Supplies     | \$             | _        |
|                      | Tuition              | \$             | 1,357.00 |
|                      | Tech Access Fee      | \$             | 73.00    |
|                      | Student Activity Fee | \$             | 10.00    |
|                      | Term 3 Estimate:     | \$             | 1,440.00 |

\*Tax and/or Shipping/Delivery Rates may apply

| Estimated Administrative Office Techno | logy        |
|--|-------------|
| Books & Supplies                       | \$ 726.00   |
| Tuition                                | \$ 4,071.00 |
| Tech Access Fee                        | \$ 219.00   |
| Student Activity Fee                   | \$ 30.00    |
| Total Estimate:                        | \$ 5,046.00 |

\*Tax and/or Shipping/Delivery Rates may apply

The college reserves the right for prices to vary as this is an estimate.

Supplies are taxable. Books are not taxable.

The Tennessee College of Applied Technology does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age, status as a protected veteran or any other class protected by Federal or State laws and regulations and by Tennessee Board of Regents policies with respect to employment, programs, and activities.